If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint.

Signature of Clerk or Deputy Clerk

You also must file your answer or motion with the court.

Date:

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (1))

	This summons for (nan	ne of individual and title, if any)		
was re	ceived by me on (date)			•
	☐ I personally served	the summons on the individual	at (place)	
		<u> </u>	on (date)	; or
	I left the summons at the individual's residence or usual place of abode with (name)			
	, a person of suitable age and discretion who resides there,			
on (date), and mailed a copy to the individual's last kno				
	☐ I served the summo	ons on (name of individual)		, who is
	designated by law to accept service of process on behalf of (name of organization)			
			on (date)	_ ; or
	☐ I returned the summons unexecuted because			; or
	☐ Other (specify):			
	My fees are \$	for travel and \$	for services, for a total of \$	0
	I declare under penalty	y of perjury that this information	is true.	
_				
Date:			Server's signature	
			Printed name and title	Afficial succession
			Server's address	

Additional information regarding attempted service, etc: